

Estimator / Project Manager

Company Description

Located in Belleville, IL, Hank's Excavating & Landscaping, Inc. has been providing the St. Louis metropolitan area the best in quality, safety & service since 1978. We are a heavy-highway, civil contractor that does everything from complete road reconstruction and storm/sanitary sewer to water work and demolition. We are currently looking for an experienced Estimator / Project Manager.

A Day in the Life

In a typical day you can expect to be a part of the following:

- Interfacing with Owners, Subcontractors, Engineers and State and local government representatives
- Using bid estimating software to create bid proposals
- Procurement, coordination, delivery, and certification of materials via use of purchase orders
- Preparation and maintenance of project files

Knowledge, Skills & Abilities

The following skills and attributes would help ensure your success:

- Ability to read and decipher blueprints, plan scale and plan specifications
- Math skills to accurately apply formulas as they relate to concrete, asphalt, rock, dirt, etc.
- Communication skills (verbal and written)
- Computer Skills and ability to learn systems and programs
- Experience with HCSS software products preferred, specifically HeavyBid
- Time management
- Eye for detail
- Critical Thinking
- Organization

Benefits

You will have a full suite of benefits offered to you, including:

- Competitive Pay Based on Experience (\$60,000 to \$100,000 plus benefits)
- Health, Dental and Vision Insurance
- Life Insurance
- Paid Time Off
- 401(k) and Profit Sharing

Next Steps

If the above is of interest to you and you want to join a fun, family-oriented team, that is improving the community, we invite you to apply in person at 5825 W. State Rte. 161, Belleville, IL 62223 or by emailing your resume to cbayer@hanksel.com or by submitting your resume online.

WE APPRECIATE YOUR BUSINESS